PVEA Home & School Association Meeting

November 14th, 2024

- 1. Call Meeting to Order Shana 7:19pm
- 2. Welcome and Introductions Shana
 - a. Update your profile on the HSA website
 - b. Follow the HSA on Instagram (pvea_hsa) and Facebook (PVHSA)
 - c. Volunteer badges: All existing badges must be renewed this year. Packets are at the front office
 - d. Meeting minutes from the October Meeting Teresa move to approve Erin, second Kari passed
- 3. Principal's Report Ms. Andrade not in attendance
 - a. discussion of parking issues
- 4. Teacher's Report Ms. Scianna not in attendance
- 5. Treasurer's Report Carmen
 - a. We spent less than we had projected for fall fest, made more than we expected. Still need to split the money for 4th and 5th.
 - b. Copier
 - i. we have a copier that is broken, and we either need to fix it or replace it.
 - c. Move to approve marina, second Kari, motion passed

6. Reports

- a. Fall Fest Erin/Michelle/Carmen/Shana did a great job, made more money than expected and spent less than expected.
 - i. cochis did the food, next year they want to do presale tri tip sandwiches, need to have a profit of \$5 or more, only sell hamburgers and hotdogs for sale at the event.
 - ii. We need to have a plan for medical emergency
 - 1. if an emergency happens there should be an announcement made over the school speakers.
 - 2. A first aid parent, who has a plan in case an emergency happens.
 - 3. We should have cleaning supplies for the bounce house in case someone gets a bloody nose,
 - 4. The HSA needs to buy a first aid kit. Carmen will buy one from the supplies budget

5.

- b. Poinsettia Sales Erin/Michelle
 - i. they will be dropped off at 6:45am
 - ii. we need more sign ups for other times and to help unload
 - iii. pick up cut off at 6pm
- c. Square 1 Art Jessica
- d. Yearbook Cover Contest (please send pictures to PVEAyearbook@gmail.com) Erica
 - i. flyer going out for buying at Christmas, then 5th grade dedications

7. Programs

- a. Family Night at the Plex Brianna the QR code is just for the waiver, the registration is in person
- b. Hospitality Lunch November 19th *Gabby*
- c. Adopt a Family Mary Anne 20 families for paradise.
- d. Panther Den December 2nd Sara
- e. Project Cornerstone (next planning meeting December 5th at 7:50am) *Karie book for December or January.*
- f. Book Fair Shana & Erin

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- İ. Set up is Thursday December 5th
- ii. book fair starts December 9th.
- iii. Preview day is Friday December 6th.
- Two late nights are Monday at 6pm and wednesday (Santa stops by) iv.
- g. Santa Stops By Michelle/Shana
 - late night for the book fair, 5:30-6:30
- h. Dinner Night Out @ Cochi's Kitchen December 12th
- i. Funvisor December 13th Liz November canceled
- Meet the Masters (next planning meeting January 8th at 7:50am) Melanie
- 8. Volunteers update Marina
 - a. New committee head for Assemblies
 - b. Committee heads needed Chess Club Co-Chair, 4th/5th Grade Fundraising, Open House Auctions, Teacher Appreciation Week, and any other ideas you have!
 - c. Stephanie benicus is gonna talk to Morgan hill bowl about a bowling night.
- 9. Coming Up:
 - a. Family Night at the Plex November 15th
 - b. No School on November 18th
 - c. Poinsettia Order Pickup November 19th
 - d. Minimum Days November 19th-22nd for Teacher Conferences
 - e. No School November 25th November 29th
 - f. Panther Den December 2nd
 - g. Book Fair December 9th-13th
 - h. Santa Stops By December 11th
 - Dinner Night Out @ Cochi's Kitchen December 12th
 - Meet the Masters Prep Day January 8th @ 7:50am
 - k. Super Bowl Squares Squares opens January 24th
- 10. New Business and Q&A
- 11. Adjourn 9:06pm

Next HSA Meeting: January 31st, 7:50am in the Multipurpose Room

Tentative Calendar

August

Sneak Peeks / Open House / 4th & 5th Grade Fundraising Meeting / Dinner Night Out / Car Show September

Meet the Masters / Hospitality Lunch / Project Cornerstone / Panther Den / Dinner Night Out / Square 1 Art Drawings/ Movie Night October

Meet the Masters / Project Cornerstone / Hospitality Breakfast / Poinsettia Sales / Unity Day / Dinner Night Out / Funvisor / Square 1 Art / Fall Fest

November

- Meet the Masters / Project Cornerstone / Yearbook Cover Contest / Dinner Night Out
- Adopt-A-Family flyer distribution
- Poinsettia Pickup November 19th
- Hospitality Lunch for staff November 19th
- Square 1 Art orders due November 22nd

December

- Panther Den December 2nd
- Book Fair December 9th-13th
- Santa Stops By December 11th
- Dinner Night Out @ Cochi's Kitchen December 12th
- Funvisor December 13th
- Hospitality Breakfast for staff December 13th

January

- Dinner Night Out
- Hospitality Lunch for Staff

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- Meet the Masters Prep Meeting January 8th
- Panther Den January 13th
- Funvisor January 17th
- Super Bowl Squares begin January 24th
- HSA Meeting January 31st

February

- Meet the Masters Prep Meeting February 5th
- Bingo Night & Bake Sale February 7th
- Super Bowl Squares End
 - Dinner Night Out
- Funvisor February 14th
- Panther Den February 24th
- HSA Meeting February 28th

March

- Spring Family Dance March 7th
- Meet the Masters Prep Meeting March 12th
- Funvisor March 14th
- Panther Den March 24th
- Book Fair March 24th-28th
- Open House & Class Auctions March 27th 5-6:30pm
- Dinner Night Out
- Hospitality Lunch for Staff
- HSA Meeting March 28th

April

- Musical Theater tryout week April 7th
- Panther Prowl April 9th
- Dinner Night Out
- Hospitality Lunch for Staff
- Panther Den April 21st
- Meet the Masters Prep Meeting April 23rd
- HSA Meeting April 25th (24/25 School Year HSA Board nominations taken)
- Funvisor April 25th

May

- Science Camp for 5th Graders May 6th-9th
- Staff Appreciation Week May 12th-16th
- Funvisor Mary 16th
- Panther Den May 19th
- Dinner Night Out
- HSA Meeting May 29th
- 4th Grade Sacramento Trip May 30th
- Musical Theater Performances May 30th & 31st

June

- Dinner Night Out
- Hospitality Lunch for Staff
- 5th Grade Promotion